

Procedure for Permanent BAR (April 2025)

We, [CUWS](#), are NOT subject to the Landlord Tenant Act, as we are a “shelter”. There are some legal or process hoops to jump through such as:

1. Have a “Trespass Authorization Letter” on file with the current jurisdiction. Check 30 days prior to a site move that they have a “letter” and copy of this process that is consistent with their enforcement policies. This could be presented at the time of site application.
 2. Always have the “Criminal Trespass Prohibited/No Loitering” sign posted visible to all entering the Camp. See sign example attached.
 3. Either the President of the Board has to be on site or some other representative of *the faith-based host or host church or* someone on the Board of CUWS, Inc (“*the shelter operator*”) or a member of the Executive Committee (an EC), acting on behalf of the Shelter Operator.
 4. We need to be able to articulate why the person being ‘trespassed’ is being asked to leave (failure to pay the daily service fee, disruptive, inebriate, etc.). Copies of all Incident Reports and BAR(s)
 5. We need to provide the officers a copy of CUWS rules and copy of the Code of Conduct signed by the camper and/or the Intake form signed by camper.
 6. They will want to see the Trespass Agreement or completed Trespass warning letter (witnesses should sign the back) with North Patrol, King County Sheriff, Kirkland , or other appropriate jurisdiction which is in the Trespass Binder in the Security Tent. This form must be signed by an EC, CUWS Board member, or host official willing to testify in court if the trespass is challenged.
5. The responding officers, if they are going to arrest a camper for trespass, will want to see where the arrestee “signed in” showing that the person acknowledged that they are subject to the shelter’s rules. This is useful if that particular arrestee goes to court or trial for the misdemeanor (Trespass). This is either the signed Code of Conduct or the signed Intake form.

In summary, requirements for a Perm Bars: these can be shown but not given to individual.

Copies of all Incident Reports

Copy of Signed Permanent Bar: 3 ECs min.unless violence; Date and Time and time to remove belongings or number of days in which to arrange removal of belongings

Copy of CUWS Code of Conduct signed by individual or signed Intake form

Copy of CUWS Camp Rules

Trespass Warning Letter (appropriate jurisdiction:

city/county) maintain a copy (A copy of the Trespass Authorization Letter should also be available) Copies of all the above shall be given to an officer and Board Secretary

Maintain a posted sign at the Entrance/Office stating:

“CRIMINAL TRESPASS PROHIBITED/ NO LOITERING”

This property is reserved for the use of our temporary campers, guests, and volunteers only. All violations of CUWS Code of Conduct, CUWS Camp Rules, City and County Codes are prohibited. Violation of these conditions, including violation of the law, may subject the violator to Prosecution.

Vehicle camping, campers, and trailers are prohibited on host property, will be considered trespassing and towed at owners expense.